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MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Statistical Report for
AUGUST 1963

1. The attached tables and charts reflect some of the activities of certain components of the Office during August 1963.
2. The statistics in the tables are compiled by the component concerned and refer to the current month.
3. The charts are prepared in this Office from the statistics in the tables and afford a means of comparing the various accomplishments, work loads, and activities from the beginning of the current fiscal year to date.
4. Following are noteworthy items for the month:

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a. The Director of Security visited OSA installations on the [REDACTED] to establish policy and security procedures.

b. The Director of Security briefed Mr. Donald Smith, Bureau of the Budget, and representatives of the Comptroller, CIA, regarding the policies, programs and work loads of the Office of Security.

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c. A study was prepared on the security program of the [REDACTED] based on the files of the U. S. Military Information Control Committee.

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d. Guidelines on security planning for evacuation and redeployment for use by overseas Security Officers were completed and have been distributed.

e. The CIA Emergency Security Patrol Manual was completed and copies furnished to all patrol members.

f. A successful computer operation involving the creation of 300,000 different safe combinations provided the Office of Security initially with 20,000 of these combinations individually on cards. A computer program was also used to automatically change records on 1,160 personnel with special clearances affected by the DD/R conversion and to provide new lists of special clearance holders.

g. The Special Security Center presented a paper to COMOR which was approved regarding the precedence of security systems with dual code word materials, standardized cover sheets and standardized briefing statements. Presentation will be made to the intelligence community.

h. The Special Security Center has completed a procedural arrangement with the President's Scientific Advisory Board to assure that all members of the PSAB who travel to denied areas be accorded defensive briefings and be debriefed from their sensitive clearances.

i. The Special Security Center prepared for the approval of the DDCI a plan which provides for the Center to be the focal point and coordinator for proposed releases of information forwarded to the Agency

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k. A security plan was prepared for the protection of Agency facilities located in the downtown area in connection with the August 28th Civil Rights demonstration. All phases of the plan were implemented without incident.

l. Representatives of the White House Secret Service were briefed on alarm systems in connection with a plan of the Secret Service to increase the security of the Executive Office Building.

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n. A memorandum was prepared outlining problem areas encountered in our relations with the State Department on matters of security which will be discussed by the Executive Director, CIA, with representatives of the State Department.

o. Security support was rendered to the Congressional Committee of the Atomic Energy Commission in the destruction of eight mail bags of classified material. This destruction was accomplished in the incinerator located in the Headquarters Building in the presence of a representative of AEC and the Legislative Committee.

p. IRD representatives gave a briefing and polygraph demonstration to a representative of ACSI and a representative of the CID School, Fort Gordon, Georgia.

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r. Security field office personnel throughout the country made airlines reservations for 29 [REDACTED] trainees and co-ordinated their moves for timely departure to Washington for

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